



Call for Expression of Interest (EOI): development of a Gender Policy for The Youth Congress

Opportunity Closing Date: February 6, 2019

Opportunity Type: Call for Consultant(s)

Background

The Youth Congress is a youth serving Non-Governmental Organization (NGO) founded in 2007 to provide young people in Kenya with a platform to articulate their issues, explore opportunities for youth participation and leadership to effectively address their interests and concerns and engage young people in social, economic and political processes.

Consultancy Objective

To enhance youth agency, engagement and leadership – access to opportunities and effective participation and representation in decision-making at all levels.

Description of Consultancy service

The Youth Congress with support from Canada Fund for Local Initiatives (CFLI) is implementing a project to- Enhance Informed Participation of Youth and Young Women and Access to Opportunities in Blue Economy for Development. It against this backdrop, that The Youth Congress is looking for a Consultant to develop a Gender Policy that will guide the organisation engagement on gender issues.

The scope of work and role of the Consultant will include but not limited to the following:

- Review the organization's background documents- Strategic Plan 2017-2020 and other literature on youth development
- In consultation with The Youth Congress conduct a stakeholder analysis to get their input on the Gender Policy
- Facilitate a 2 days consultative workshop and 1-day validation meeting with the members and other stakeholders.
- Compile and synthesise input from the various stakeholders mapped for The Youth Congress Gender Policy and develop the draft policy for review.
- Integrate feedbacks from the review team and other stakeholders develop the final Gender Policy for The Youth Congress for publication and dissemination.
- Propose strategies for achieving the goal and set result areas including monitoring and evaluation strategies for effective implementation of the Gender Policy.

Deliverables

- An Inception Report.
- Facilitate a workshop with members and networks to develop a Gender Policy
- Draft Gender Policy to be presented for review by the Reference Group and Advisory Council of The Youth Congress.

- Final Gender Policy incorporating input from The Youth Congress Reference Group and the Advisory Council.

Reporting Arrangements

The Consultant will report directly to the Convenor of The Youth Congress. The Youth Congress will provide relevant background documents necessary for the assignment and will also be responsible for the logistics for the key activities under this consultancy.

Expertise, Skills and Competencies

The Consultant or individual should possess the following competencies;

1. Master's degree in any of the related studies- Gender and Development Studies, Public Policy, Political Science and Public Administration, Public Management, Business Administration and/or Development Studies or related fields and other related studies
2. Professional experience and expertise in policy and development consultancy
3. Knowledge and work on youth and gender issues and trends in Kenya, regionally and globally
4. Highly motivated and committed to the values of transparency and integrity
5. Evidence of having undertaken similar assignments
6. Skills in facilitation of stakeholders engagement, communication and consensus-building
7. Excellent analytical skills
8. Experience in research, policy development, management and programme-related work

Application Process

- The application containing technical and financial proposals should be received before or by close of business on **Wednesday, February 6, 2019**.
- An inception note outlining motivation and summarizing on the Consultant understanding of the assigned and how to undertake it.
- Curriculum Vitae with full description of the Consultant's or applicant's profile and professional experience.
- Contact details from at least three independent referees with in depth and proven knowledge of the applicant's expertise and relevant professional work experience.

Evaluation of Expression of Interest

The Youth Congress will evaluate the application and shortlist candidates for interview. The Consultant selected will be engaged to undertake the task of developing The Youth Congress Gender Policy.

Enquiries and Submission

Further inquire and submission should be addresses to the Executive Director

info@theyouthcongress.org/ raphojuma@hotmail.com

Submission should be received by close of business on **Wednesday, February 6, 2019**

Submission of Expression of Interest and Proposal

Convenor
The Youth Congress
P.O. Box 44427-00100 Nairobi, Kenya
Email: info@theyouthcongress.org/ raphojuma@hotmail.com